
COUNCIL

BULLETIN

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Compiled, designed and produced by
Member Services

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Epping Forest District Council
www.eppingforestdc.gov.uk



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	VM	Virtual Meeting
DPCC	Debden Park Community Centre	NWA	North Weald Airfield

Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

Week One: 22 June 2020 – 28 June 2020

Monday 22 June	7.00pm	Overview and Scrutiny Committee	
Tuesday 23 June	7.00pm	Council Housebuilding Cabinet Committee	
Wednesday 24 June			
Thursday 25 June	7.00pm	Audit & Governance Committee	
Friday 26 June			
Saturday 27 June			
Sunday 28 June			

Week Two: 29 June 2020 – 5 July 2020

Monday 29 June			
Tuesday 30 June		Stronger Communities Select Committee - Postponed	
Wednesday 1 July	7.00pm	Area Planning Sub Committee South	
Thursday 2 July	6.00pm	Executive Briefing	
Friday 3 July			
Saturday 4 July			
Sunday 5 July			

Week Three: 6 July 2020 – 12 July 2020

Monday 6 July			
Tuesday 7 July	10.00am 7.00pm	Licensing Sub-Committee Asset Management and Economic Development Cabinet Committee	
Wednesday 8 July	7.00pm	Area Plans Sub-Committee East	
Thursday 9 July	7.00pm	Stronger Place Select Committee	
Friday 10 July			
Saturday 11 July			
Sunday 12 July			

Week Four: 13 July 2020 – 19 July 2020

Monday 13 July			
Tuesday 14 July	7.00pm	Stronger Council Select Committee	
Wednesday 15 July	7.00pm	Area Planning Sub Committee West	
Thursday 16 July	7.30pm	Overview and Scrutiny Committee	
Friday 17 July			
Saturday 18 July			
Sunday 19 July			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

PART C - GENERAL INFORMATION

1. WASTE MANAGEMENT - COVID-19

The waste management team working in partnership with Biffa have done an excellent job to maintain all waste collection services throughout the district during the Covid-19 pandemic. Both EFDC and Biffa have managed to successfully do this whilst maintaining the safety of staff. The government and WISH (Waste Industry Safety & Health Forum) issued guidance for waste collectors and the problems relating to social distancing while carrying out these essential services. We have been following the guidelines for key workers and following social distancing where practicable. Below are some examples of the measures that we have introduced to ensure the safety of all staff and ensuring the waste collection services continue to operate fully.

- Loaders are meeting out on the round where they can and not travelling to the disposal point with the vehicle and driver.
- Biffa are using a minibus with a maximum of 4 operatives in the vehicle to shuttle them to work locations as necessary.
- Only drivers are expected to collect their vehicles and the keys are left in the vehicle each morning so there is no need to enter any enclosed space at the depot.
- The use of mobile phones and the vehicle PDA's to communicate with the depot and supervisors is being used.
- Gloves and hand sanitizer/wipes as well as uniforms are ordered by this method and the depot places this equipment in the vehicle to limit physical interaction.
- Instructions have been issued for operatives except the driver not to get into the cab especially in the built up areas of the district as they can walk from bin to vehicle to bin. Rural areas can be a bigger challenge and in this case we are reducing crew sizes to driver and loader which is acceptable under the government key worker instructions.
- As the collection vehicles do not go out on a Monday, they are deep cleaned and disinfected including the use of a "disinfectant bomb" in the cabs.
- The driver and operative/s are advised to regularly clean their vehicles throughout the day and at the start and end of every shift. Crew members are kept with the same vehicle where this allows and only changed due to sickness or leave.

(Further information: James Warwick ext 4350)

2. COVID 19 UPDATE

- Latest EFDC Staffing Position
 - 22 people in isolation of whom 2 show Covid-19 symptoms.
 - 27 people returned to work.
 - 413 remotely connected users.

- Operation Shield – 12 people receiving Council food parcels direct. Consultation with VAEF to pick up bespoke shopping requirements and deliveries towards end of the month. Minimal new requests coming forward.
 - 19.5% load on ICT connectivity
- Council main focus now on supporting safe working (including risk assessments) in local businesses and reopening of High Streets.
- EFDC is working with the town and parish councils to support the high streets across the district.
- ECC will be changing the signal times at crossings so they are instantaneous
- Stickers have been produced and will be delivered to the shops on Saturday in preparation. Marks and Spencer in Epping have declined the stickers – they will use their own corporate equivalent.
- There will be no parking outside Marks and Spencer (Epping) and a 20mph speed limit will be in place in some areas of the high street.
- Parts of the pavements will be made wider and the railings at the top of Station Road, Epping will be removed without disturbing traffic too much.

3. CHAIRMAN'S DIARY

None this week

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Essex Police

Address of Premises: Abbey Grill, 18 Sun Street, Waltham Abbey, Essex, EN9 1EE

Brief details of the nature of the application:
Summary Review from Essex Police under section 53A of the Licensing Act 2003
(premises associated with serious crime or disorder)

Consultation Period From: 15th June 2020 (10 days) to 24th June 2020

Officer in charge: Debbie Houghton

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Officer

Kim Tuckey 01992 564034
Debbie Houghton 01992 564336

PLANNING

1. Appeals Lodged

None this week

2. Forthcoming Planning Inquiries/Hearings -

Hearing – 8th and 9th July 2020 – EPF/3174/18 – Old Epping Laundry Site Bower Hill Epping CM16 7AD - Demolition of existing buildings and the erection of 58 no. residential units split between four blocks, along with internal landscaping and associated car and cycle – Sukhi Dhadwar ext. 4597

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/0694/20 158 Queens Road Buckhurst Hill Essex IG89 5BD - Erection of a new, part two and part three storey building to the rear of the property containing 7 flats – Dismissed

EPF/1295/19 Land opp. Old School House adj. to Meadow View Bournebridge Lane Stapleford Abbots Essex RM4 1LU - Proposed 3 bedroom bungalow with a double garage (Revised application to EPF/3372/17) – Dismissed

EPF/1635/19 – Junction of Potters Close & York Hill Loughton Essex IG10 1JA - Proposed erection of a detached x 2 no. bedroom cottage – Dismissed

EPF/1044/19 Land opp. 3 Ardmore Place Buckhurst Hill Essex IG9 5RY - Proposed erection of a two bedroom house, part single storey and part two storey. (This application is has been deleted from the system in error, for all docs see EPF/0235/20)

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

EPPING FOREST DISTRICT COUNCIL

Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in

Decision to be called-in:
Decision reference:
Portfolio:
Description of decision:
Reason for call-in

Members requesting call-in
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
Lead member:	
Office Use Only: Date Received:	

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